

## Responsible Party

### Two Kinds

#### ❖ Primary (1<sup>st</sup>) Responsible Party

- the individual who may apply for program benefits for themselves, their spouse or significant other, or on behalf of a minor.

#### ❖ Secondary (2<sup>nd</sup>) Responsible Party

- An adult chosen by the Primary responsible party who may enroll minors, pick up checks and use them at the store.



## Alternate Shopper



### May pick up checks at the WIC clinic:

- ✓ **Bimonthly checks:** 1 time every 6 months
- ✓ **Monthly checks:** 2 times every 6 months

**ID or ID Folder Required!**

### May Shop with WIC checks on behalf of the WIC client:

**- As needed**

### Responsible Party & Alternate Shoppers Abilities

Actions Allowed	Primary Responsible Party	Secondary Responsible Party	Alternate Shopper/Check Proxy
Enroll minor	•	•	
Enroll spouse	•		
Recertify family members	•	•	
Designate/Change RP's	•		
Designate/Change Alternate Shoppers/Check Proxies	•		
Live with minor they are enrolling	•		
Live in Nebraska	•		
Live Anywhere		•	•
Unlimited check pick up	•	•	
Limited check pick up			•
Use checks at store	•	•	•

## NEBRASKA WIC AUTHORIZATION CARD

Client Names:

*Cindy Lou*

*Salli Sue*

Primary Responsible Party:

*Mama Whoo*

Secondary Responsible Party:

*Papa Whoo*

(Enroll & Checks)

(Enroll & Checks)

Alternate Shoppers/Check Proxies: (2/family)

*Grandma Whoo Too*

*Grandpa Whoo Too*

(Checks)

(Checks)

☐ I do not wish to designate an alternate shopper/proxy at this time.

I understand that I take full responsibility for the actions of my secondary responsible party/alternate shopper/proxy. I will inform them of the proper procedures.

DATE: *9.19.13*

SIGNATURE: *Mama Whoo*

This consent is valid until a request for a change is made by the primary responsible party.

"WIC is an equal opportunity program."